Clarke's Cleaning Services Ltd

The first box is regular weekly jobs; the second box is fortnightly jobs

Cleaner Task Sheet.

Entrance Hall			Kitchen			Dining room			Landings/stairs			Study			Other		
Mop/clean Floor			Mop/clean floor			Mop/clean floor			Mop/clean floor			Mop/clean floor			Clean oven		
Clean skirting			Clean hob			Clean skirting			Clean skirting			Clean skirting			Make beds		
Clean picture rail			Wipe round oven			Clean Picture rail			Clean picture rail			Clean picture rail			Change sheets		
Clean dado rail			Fridge			Clean Dado rail			Clean lights/shades			Clean dado rail			Wash up		
Clean lights/shades			Washing machine			Clean lights/shades			Hoover carpet			Clean lights/shades			Tidy up		
Polish door knobs			Clothes dryer			Clean mirrors			Polish handrails/Spindles			Dust shelves			Wash clothes		
Polish Mirrors			Microwave			Dust tables/chairs			Clean/polish mirrors			Polish/dust furniture			Dry clothes		
Clean door			wipe unit fronts			Polish furniture			Clean windows			Clean frames			Water plants		
Hoover Carpet/Mat			Clean sink			Clean frames			Clean doors			Clean windows			Tend to pets		
Clean windows			Clean/buff taps			Hoover carpet						Clean Doors			Walk dog		
			Clean worktops			Clean fireplace						Empty bin			Change cat/dog water		
			Clean doors			Clean windows			Utility Room								
Living Room			Clean windows			Clean doors			Mop/clean floor								
Clean skirting			Clean in Fridge			Empty bin			Clean skirting			Conservatory			Ironing		
Clean Picture rail			Polish chrome						Clean picture rail			Mop/clean floor			Items in Basket		
Dust picture frames			Empty bin						Clean dado rail			Clean skirting					
Clean Mirrors						Bedrooms			Clean lights/shades			Clean lights/shades					
Clean Fireplace						Mop/clean floor			Hoover carpet			Polish/dust furniture			Notes		
Dust Furniture			Bathroom			Clean skirting			Wipe washer			Clean frames			we usuall expect		
Dust tables/chairs			Clean bath			Clean picture rail			Wipe dryer			Clean windows			around 8-10 shirts to		
Clean lights/shades			Clean /buff taps			Clean lights/shades			Clean windows			Clean doors			be ironed in an hour		
Polish door knobs			Clean sink			Hoover carpet			Clean doors			Empty bin					
Hoover carpet			Clean toilet			Clean frames			Empty bin			Wipe plants			Notes		
Mop/clean floor			Clean shower			Clean mirrors											
Clean windows			Clean tiles			Polish/dust furniture											
Clean windows			Hoover carpet			Clean windows											
Clean doors			Mop/clean floor			Clean doors											
Empty bin			Clean Mirrors			Empty bin											
			Clean windows														
			Clean doors														
			Empty bin														